



HOLY FAMILY ELEMENTARY

Home and School Meeting
Monday, September 10, 2018
7:00 p.m. HFE Little Theater

MINUTES

I. CALL TO ORDER

President Megan Purinton called the September 10, 2018, meeting to order and led the opening prayer at 7:00 p.m.

II. APPROVAL OF THE MINUTES OF MARCH 12, 2018 & APRIL 9, 2018.

Megan asked if there were any corrections to the March 12, 2018 and April 9, 2018 minutes. There were no corrections noted. First and second motions to approve were given by Allison Ochoa and Amy Church. The minutes were approved as written.

III. TREASURER'S REPORT

At the end of last year, cash was up approximately \$5,000 from the previous year. It is due to an increase in HFE Bucks sales from March 28 to June 30 and because HFE Bucks rebates that were paid back out to the families were not dispersed until after the fiscal year end. Inventory for Bucks is up around \$4,000 compared to the previous year. Our balance at the end of the year was around \$25,200.

Our overall net income for 2017-2018 year was \$9,064. HFE Bucks sales contributed almost \$16,000 in net profit compared to a budgeted amount of \$9,700. Chili supper was very successful and allowed us to distribute \$5,600 more than we had budgeted to HFE.

The 2018-2019 budget has been set. HFE Bucks has some high goals for continued sales. Most other budget items were left the same as previous years. Chili supper income was set at \$50,580 which is a \$2,580 increase over last year. Red Wheel income has been set at \$90,000 with the anticipation that we will distribute at least \$40,500 to HFE.

The 2018-2019 budget was approved. Amy Schaffer made a motion to approve and Kayla Lonnon seconded the motion.

IV. OLD BUSINESS

a. Box Top Envelopes

A box of old collection envelopes was found in the HFE office so we did not purchase the 1,000 envelopes that were approved in March.

b. HFE Bucks, Pilot Follow Up

The Pilot Program did very well. The sales for 2017-2018 were \$368,000. \$168,000 of those were after March 28. The rebates given to families amounted to \$4,800 in three months. As an example of the benefits of the rebate program, HFE Bucks co-chairs Olivia Becker and Michelle Schlyer said one family received \$331 in rebates toward their 2018-2019 fees.

V. NEW BUSINESS

a. Committee Updates

i. Chili Supper:

We will need a new co-chair for this committee next year as Shanna will be done after this year. We hope to have someone volunteer for this role soon so he or



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she can shadow Shanna during the planning process and get to know the role. We also still need game room co-chairs.

ii. **HFE Bucks:**

We are now selling HFE Bucks on a rotation at the churches; 1st weekend of the month at St. Nicks, 2nd weekend of the month at IHM, and 3rd weekend of the month at St. Joseph. No one has boxes at home anymore. The Bucks shop hours on Tuesday, Wednesday & Thursday with Tracy are going well. The HFE website and the HFE Bucks – Holy Family Elementary Scrip Program Facebook page have all the information so please look there first! The MyScripWallet app has been updated. People using this app now have access to all types of cards (local, physical, ecards, reloadnow). There will be Christmas Sale details released at the next meeting. McDonald's order forms are going home in backpacks for the Oct. 3 McTeacher night, but committee members will also do parking lot sales. Parking lot sales will not be tracked for rewards.

The box top buddies contest is going well. Next month, we will be doing a Chiefs vs Broncos contest. The 6th graders have been counting box tops on Tuesdays and the Leikers pick them up on Wednesdays.

iii. **Family Support Committee**

Meals have been provided for three families already this year. A new chair is needed as Trina Gottschalk will be leaving the committee after this school year.

iv. **Snack & Bake Committee**

Approximately 100 families signed up this year. The first event to provide food for is Parent Teacher Conferences

v. **Red wheel**

Orders are being entered beginning today. Pickup day is on September 27th. People cannot pick up orders early. Everyone needs to take time to check their orders before leaving the Activity Center that day. Redwheel is happy to fix orders that day but not a week later.

vi. **Back to School Bash**

A new chair will be needed in the next couple years. The Back to School Bash is kept very simple but may look into doing sundaes or root beer floats.

vii. **Float**

Holly & Tyler Kraus are the new chairs of this homecoming parade float committee for this year. They are working on building the float now. 6th graders will be the only ones to ride this year. Karen Marintzer motioned to approve and Amy Schaffer seconded that for the 2019-2020 year Dominic Savio Club will be the float entry for the parade and represent HFE in the homecoming parade. 6th grade parents will be responsible for putting the float entry together. They will have access to the H&S fund for this project. The float committee will be dissolved after this year but the funds will stay to be used for the future year's floats.



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b. Fundraiser Dates

1. **McTeacher's Night** will be October 3, 2018, from 5 p.m. to 8 p.m.
2. **Papa Murphy's Day** will be on November 7, 2018, all day.

c. Spirit Items

There have been some suggestions about new items like license plates and stadium blankets. License plates will be ordered but the blankets will not be due to cost.

d. Schwan's:

The Schwan's fundraiser is still going on and has been very successful.

e. Chamber Checks/Donations

We won \$300 in the Facebook contest. We will look towards using the money for enhancement of the school sign. We will also accept more ideas for ways to use the money for tangible improvements to our school.

PRINCIPAL'S REPORT

The net loss for the 2017-2018 fiscal year was \$17,096. Revenues were under budget by \$22,689 & expenses were under budget by \$5,593. The last fiscal year fundraisers totaled \$169,821 (\$11,540 over for budget). Preschool was originally budgeted to be full but we only had 39 students. There were three students scheduled for tuition but the family joined a Heartland Parish and switched to tithing so that was unrealized revenue. The Finance & Advisory Council voted to not pay the final St. Thomas More Society payment of \$10,625 because donations were not keeping pace with allocation. We tried to adjust the expenses in the spring semester to account for the predicted deficit but couldn't do enough to make up the difference. I do feel like our expense budget is much closer to our real spending than it has been in previous years.

For the current fiscal year the budget will be balanced if we raise \$149,700 in the big three fundraisers (red wheel, chili supper & race) plus aluminum cans, box tops & other miscellaneous fundraisers. We rely on normal fundraisers to pay bills and balance our budget. Preschool is also at capacity this year so we expect tuition to come in as expected.

This year our goal is to integrate more activities with families and parents with VBRD – Virtue Based Restorative Discipline. Tuesday, September 11th will be a “no homework” day and your Family's homework will be the virtue activity that comes home in the folders of the youngest. Complete the activity and return it by the end of the week so that it can be posted on the bulletin board across from the trophy case.

Math curriculum is being observed and I have been checking in with the teachers. There is definitely a transition and alignment period. Much of what is currently being taught at grade



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level would have been taught mid-year in the Saxon math series. It is going to take time to make sure students learn the math skills in that gap while also progressing through the current year math curriculum.

For the safety & security of the school the fence along the north entrance is currently being installed. It will be gated from the inside to prevent people from going down the stairs to the back kitchen door. Duff will begin installing the fingerprint security system very soon. It will be announced in a school newsletter when it is live. The school safety & crisis team is being restructured. We are required to do nine crisis drills this school year as they are required by law. We realize that some of our safety procedures can be inconvenient for parents at times and appreciate full cooperation. Parents and students must partner with the staff to assist us with maintaining safety and security of our students and building.

VI. PRIZE DRAWING

A drawing was held for 2-\$10 gift cards. The winners were Jaye Ditter & Heather Seiler.

VII. ADJOURNMENT

President Megan Purinton adjourned the meeting. The next meeting will be on November 12, 2018 in the Little Theater.

Submitted by: Rheta Schmeidler, Secretary