

Have you had 15 PrestoPay transactions? Follow these 5 steps to verify!

Families can increase their family rewards to 60% by using PrestoPay fifteen times. Family must notify HFE Bucks coordinator at hfebucks@gmail.com once they reach this goal. The coordinator will then confirm the criteria has been met and increase the rewards percentage. **You will be locked in at 60%; you do not have to renew each year.**

1. Sign in to your account at www.shopwithscrip.com
2. Go to DASHBOARD at the top, right of center
3. On the left side, click on FAMILY FUNCTIONS, then REPORTS
4. Chose **Family Order History Report- RUN REPORT**
 - a. **Report Begin Date should be entered as March 26, 2018** (date our HFE Bucks Family Rewards was launched) and End Date should be entered as the current date.
 - b. **Output format: Adobe PDF (Printable Format). Then click Run Report blue button to load.**
5. When viewing the PDF, count the number of PrestoPays in the Payment Type column. Must equal 15.

Step 1-2



Dashboard

Account Settings

Messages

Family Functions

Order History

Payment Types

Reports (circled in red)

Shopping Lists

Wallet

Family /
Reports

Step 3-4

Report Name

Family Order Detail Report

Preview • Run Report

Family Order History Report (circled in red)

Preview • **Run Report** (circled in red)

Family Order Earnings Summary Report

Preview • Run Report

Step 5

Family /
Report Selection

Step 4a-4b

Organization: Holy Family Elementary - Hays, KS

Select Report:* Family Order History Report

Report Begin and End Date: **03/26/2018 - 06/13/2018** (circled in red)

Output Format:* **Adobe PDF (Printable Format)** (circled in red)

RUN REPORT (circled in red) CANCEL

Order Date	Order #	Payment Type	Face Value	Net Cost	Scrip Rebate
3/30/2018	23587454	PrestoPay	\$80.00	\$78.00	\$2.00
4/4/2018	23617895	PrestoPay	\$60.00	\$58.68	\$1.38
4/8/2018	23647628	PrestoPay	\$40.00	\$36.80	\$3.20
4/8/2018	23653246	Check	\$100.00	\$88.40	\$11.60
4/14/2018	23706993	PrestoPay	\$50.00	\$46.00	\$4.00
4/14/2018	23707011	PrestoPay	\$20.00	\$18.40	\$1.60
4/14/2018	23707013	PrestoPay	\$20.00	\$18.40	\$1.60
4/18/2018	23745228	PrestoPay	\$80.00	\$78.00	\$2.00
4/19/2018	23755633	PrestoPay	\$20.00	\$19.50	\$0.50
4/20/2018	23761186	Check	\$20.00	\$19.40	\$0.60
4/20/2018	23761317	Check	\$225.00	\$206.20	\$18.80
4/20/2018	23764541	PrestoPay	\$60.00	\$50.40	\$9.60
4/21/2018	23768436	PrestoPay	\$30.00	\$27.60	\$2.40
4/21/2018	23769319	PrestoPay	\$150.00	\$132.00	\$18.00
4/21/2018	23771854	PrestoPay	\$80.00	\$78.00	\$2.00
4/22/2018	23774874	PrestoPay	\$120.00	\$117.00	\$3.00
4/22/2018	23776006	PrestoPay	\$50.00	\$46.00	\$4.00
4/26/2018	23819428	PrestoPay	\$20.00	\$16.40	\$3.60